



Inter-Office Correspondence

January 10, 2025

TO: Officers and Regional Directors

FROM: Shawn Fain

SUBJECT: **2025 UAW Health & Safety Conference**
UAW Family Education Center – Onaway, MI
April 27 through May 2, 2025

Workplace safety is a fundamental right that every worker deserves. From the worksite floor to the break room, a safe workplace ensures that all workers return home to their families at the end of the day in the same condition as they began.

On April 28, 2025, the UAW will commemorate Workers' Memorial Day during the 2025 UAW Health and Safety Conference. This day serves as a solemn reminder of the lives lost by workers while on the job. Tragically, one worker loses their life every 99 minutes due to workplace hazards.

This year's conference slogan is "The Key to Safety is You." This emphasizes the collective responsibility of all UAW members to advocate for safe workplaces free from hazards. The conference aims to strengthen the bonds of solidarity among UAW members by providing training, motivation, and a call to action to demand safe worksites.

The 2025 Conference will be held at the Walter and May Reuther UAW Family Education Center (Black Lake) from Sunday, April 27, through Friday, May 2, 2025. On-site registration/credentialing will occur in the Lecture Hall on Sunday, April 27th, from 1 to 4:45 p.m. All delegates **must attend the opening session** on the 27th at 5 p.m. in the Lecture Hall.

The Conference will provide helpful training for Health and Safety Representatives, Health and Safety Committee members, and Local Union Representatives on subjects ranging from industrial hygiene to ergonomics and other health and safety topics, including mental health. Other classes this year include workshops from the OSHA Training Institute Education Center (OTIEC). Credits earned taking these courses can be applied toward the Health and Safety "Specialist" and "Professional" credentials issued by the Great Lakes OTIEC. This year's courses include Ergonomics, Incident Accident Investigation, Combustible Dust, Risk Assessment, Hazard Recognition, Powered Industrial Truck, and more.

Regional Allocations

Delegates	Reg. 1	Reg. 1A	Reg. 1D	Reg. 2B	Reg. 4	Reg. 6	Reg. 8	Reg. 9	Reg. 9A
300	43	34	30	49	45	19	40	13	27

Registration

Registration will be completed online. Please use an updated browser when registering. Delegates should use the following log-in information:

Website: hs.uaw.org
Username: hs2025
Password: safetyfirst25

The website will open for registration on **February 10, 2025**. All registrations must be completed no later than **April 7, 2025**.

If you have any questions regarding the registration process, please contact Jim Holton at 248-431-4660, email: jholton@uaw.net, or Michelle Best at 313-926-4423, email: mbest@uaw.net.

The conference registration fee is \$725 per delegate based on double occupancy housing. Checks should be payable to the **International Union, UAW; ACH payments can be made through LUIS**. It is suggested that the Local generate a single check to cover the registration fees for its delegates. **Please send payment to the UAW Health & Safety Department in c/o Michelle Best no later than April 18, 2025**. Current CDC and International Union Covid-19 protocols will be followed.

If a delegate requests single housing, the delegate must pay out-of-pocket expenses in the amount of \$319.90. This check should be made out to UBE, INC. and sent to the UAW Health and Safety Department in c/o Michelle Best. Single housing is not guaranteed and is subject to availability.

The local unions are responsible for all delegates' lost time and registration fees. There are no provisions for lost time reimbursements connected with the Health and Safety Conference.

Transportation

Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

Delegates whose worksites are over 500 miles from the UAW Family Education Center will have their transportation covered, either flying or driving. All airline tickets will be purchased through the travel agents used by Black Lake. Participants who fly will be required to pay for their tickets in advance.

Flying

Delegates must use the following link to make their flight arrangements: <https://cvent.me/b5yobl>. After the conference, airline tickets will be processed for reimbursement, less \$75 per delegate.

To assure maximum savings on flight arrangements, delegates must arrive in Detroit on Saturday, April 26, 2025. The enclosed Airline Registration online process must be completed

(including a cell phone number) and submitted to the UAW Family Education Center no later than April 4, 2025.

Overnight lodging will be provided based on double occupancy **at the Courtyard Detroit Metro Airport Romulus, 30653 Flynn Dr., Romulus, MI 48174**; 734-721-3200. Delegates will depart the hotel on Sunday, April 27, 2025, at 9 a.m. via charter bus for the trip to Black Lake.

The local union will arrange flights through Travel Solutions International (TSI USA). Due to airline regulations, delegates who fly must provide their legal name as it appears on a driver's license or other government-issued identification recognized by the Transportation Security Administration. Failure to do so could result in up to a \$150 charge to correct an airline ticket. The UAW will not reimburse that charge.

If you pay for airfare with a local union check, you must mail the payment within 24 hours after TSI contacts you. Please make the check payable to UBE and send it to UBE/Air, UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765. You must include a copy of the invoice with the check. For questions, call the UAW Family Education Center at 989-733-6311.

Driving

The Walter and May Reuther UAW Family Education Center is located at 2000 Maxon Road, Onaway, MI 49765. All delegates are expected to arrive at the Family Education Center by 4 p.m. on Sunday, April 27th (except for those arriving by flight) and remain until the conference concludes at 9 a.m. on Friday, May 2nd. Arrivals and departures should be arranged accordingly.

For those who live more than 500 miles (one-way) from the Center, delegates may travel by passenger vehicle or air transportation. Passenger Vehicle: After 1,000 miles (round-trip), all drivers will be reimbursed the IRS rate for each mile. Mileage is not reimbursed for the first 1,000 miles of a round-trip (500 miles one-way).

On trips to and returning from the Center, delegates who drive are also entitled each way to one night's lodging for 500 miles or more and two nights' lodging for 1,000 miles or more. Motel rates should not exceed \$65 per night for single occupancy or \$80 per night for double occupancy. Delegates must save motel receipts and submit them to the Center for processing. Upon program completion, delegates will receive mileage and/or motel refunds. Reimbursement is not provided for meals, highway tolls, or other expenses incurred during the trip.

Delegates who elect to drive to the Family Education Center should be aware of the "multiple of three" rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. The International Union reimburses mileage only to one driver per local, per multiples of three.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the FEC must be union-made and have a vehicle identification number (VIN) beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). VINs are located in the dashboard or door jamb of vehicles. Upon arriving at the FEC, security guards check each vehicle's VIN. If the vehicle's VIN is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot adjacent to the FEC's front gate. An FEC bus will transport those delegates to the hotel registration desk.

Subsidies

The International Union will subsidize food and lodging for five delegates from each region. You should designate local unions to receive the additional financial support. The FEC delegates pay the lower registration fee of \$150.

Deadlines

Registration is due by noon on April 7, 2025. As we expect a full Health and Safety Conference, **no late registrations will be accepted.**

Eligibility

Delegate's eligibility is limited to active members of your local union, including members on layoff or strike who have been approved to attend by the local union Executive Board. No guests or spouses are eligible to attend.

Lost Time

The payment of lost time is the sole responsibility of the local union unless the regional director has authorized a subsidy.

Cancellations and Refunds

Cancellations must be received no later than April 22, 2025.

Registration fees are non-refundable. Local unions should select alternates to replace delegates no later than April 18, 2025, who cancel and notify their regional office. This conference is an investment in the future of your local union.

Theme Days

Monday – Wear Purple for Workers' Memorial Day or Represent "UAW Local Pride" - wear your local union apparel

Tuesday – "Favorite Sports Team" - jersey or shirt

Wednesday – "Red Shirt"

Thursday – "Hawaiian Shirt"

Once again, we thank you for your continued support.

SF:MU:JH:mb

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cc: Assistant Regional Directors

Chris Brooks

Emily Friedberg

Nicole Current

Kevin Gotinsky

Jim Holton

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