



Inter-Office Correspondence

VIA EMAIL

February 16, 2024

TO: Regional Directors

FROM: Shawn Fain

SUBJECT: 2024 UAW Health & Safety Conference
UAW Family Education Center – Onaway, MI
May 5-10, 2024

The “Stand Up” slogan is not just a bargaining slogan. “Standing Up” for safety is a culture that every member should be striving for in the workplace. One could never put a cost or value on the life of everyone in the workplace. We as leaders not only bargain for health and safety, but we also have a duty to “Stand Up” and protect the rights and health and safety of every single person that steps foot on the grounds we work on. Please join us in “Standing Up” for safety at the 2024 UAW Health and Safety Conference.

The 2024 UAW Health and Safety Training Conference will be held at the Walter and May Reuther UAW Family Education Center, Sunday, May 5, through Friday, May 10, 2024. On-site registration/credentialing will take place in the Lecture Hall on May 5th, from 1 - 4:45 p.m. All delegates must attend the “Mandatory” opening of the conference, which will start at 5 p.m. in the Lecture Hall, on May 5th.

The Conference will provide education and updates on a variety of topics needed by Health and Safety Representatives, Health and Safety Committee Members, and Local Union Representatives to address industrial hygiene, ergonomics and health and safety issues at their locations. Curriculum this year will include courses offered through the OSHA Training Institute Education Center (OTIEC). Credits earned taking these courses can be applied toward the Health and Safety “Specialist” and “Professional” credentials issued by the Great Lakes OTIEC. Some of the courses being offered this year include Ergonomics, Incident Accident Investigation, Combustible Dust, Risk Assessment, Hazard Recognition, Powered Industrial Truck and more.

Regional Allocations

The following are the Regional Allocations for the 2024 Health and Safety Conference.

Delegates	Reg. 1	Reg. 1A	Reg. 1D	Reg. 2B	Reg. 4	Reg. 6	Reg. 8	Reg. 9	Reg. 9A
300	42	34	30	46	45	20	41	15	27

REGISTRATION

Registration will be completed online. Please use an updated browser when registering. Delegates will use the following log-in information:

Web Address: <https://hs.uaw.org>
Username: hs2024
Password: safetyfirst24

The website will open for registration on **March 8, 2024**. All registrations must be completed no later than **April 18, 2024**.

If you have any questions regarding the registration process, please contact Jim Holton at 248-431-4660, email: jholton@uaw.net, or Kathleen Caruso at 313-926-5217, email: kcaruso@uaw.net.

The Health and Safety Conference registration fee is \$725 per delegate; this is based on double occupancy housing. Checks should be made payable to the International Union, UAW, or ACH payments can be made through LUIS. It is suggested that the local generate a single check to cover the registration fees for its delegates. Please send payment to the UAW Health & Safety Department in c/o Kathleen Caruso no later than April 29, 2024. Current CDC and International Union Covid-19 protocols will be followed.

In the event the delegate requests for single housing. The delegate must pay out of pocket expenses in the amount of \$438. This check should be made out to UBE, INC.

The local unions are responsible for lost time and registration fees for all delegates. There are no provisions for lost time reimbursements connected with the Health and Safety Conference.

TRANSPORTATION

Transportation is provided for delegates whose worksites are over 500 miles from the UAW Family Education Center. For those over 500 miles one-way, options are flying or driving. All airline tickets will be purchased through the travel agents used by Black Lake. Participants who fly will be required to pay for their tickets in advance.

DELEGATES FLYING

Delegates must use the following link to make their flight arrangements <https://cvent.me/4Yadoe>. Upon completion of the program, airline tickets will be processed for reimbursement, less \$75 per delegate. To assure maximum savings on flight arrangements, delegates will be required to arrive in Detroit on May 4, 2024. The enclosed Airline Registration online process must be completed (including a cell phone contact number) and submitted to the UAW Family Education Center no later than April 16, 2024. Overnight lodging will be provided **based on double occupancy at the Courtyard Detroit Metro Airport Romulus, 30653 Flynn Dr., Romulus, MI 48174; 734-721-3200**. Delegates will depart the hotel on, May 5, 2024, at 9 a.m. via charter bus for the trip to Black Lake.

For those opting to travel by air, flights will be arranged by the local union through Travel Solutions International (TSI USA). Due to stricter airline regulations, delegates who opt to fly must provide their legal name as it appears on a driver's license or other government-issued identification recognized by the Transportation Security Administration. Failure to do so could result in up to a \$150 charge to correct an airline ticket. The UAW will not reimburse that charge.

Please note that hotel occupancy may change in the future to follow CDC and State of Michigan COVID-19 protocols.

AIRLINE PROCEDURE

If paying for airfare with a local union check, you must mail the payment within 24 hours after TSI contacts you. Please make check payable to UBE and send the payment to UBE/Air, UAW Family Education Center, 2000 Maxon Road, Onaway, MI 49765. You must include a copy of the invoice with the check. For questions call the UAW Family Education Center at 989-733-6311.

DELEGATES DRIVING

All delegates are expected to arrive at the Family Education Center by 4 p.m. on May 5th, (except for those arriving by flight; see Air and Lodging) and remain until the conference concludes at 9 a.m. on May 10th. Arrivals and departures should be arranged accordingly.

Local unions are responsible for all transportation costs for delegates who live less than 500 miles from the Family Education Center.

For those who live more than 500 miles (one-way) from the Center, delegates may travel by passenger vehicle, or air transportation. Passenger Vehicle: After 1,000 miles (round-trip), all drivers will be reimbursed the IRS rate for each mile. Mileage is not reimbursed for the first 1,000 miles of a round-trip (500 miles one-way).

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On trips to and returning from the Center, delegates who drive are also entitled each way to one night's lodging for 500 miles or more; two nights' lodging for 1,000 miles or more. Motel rates should not exceed \$65 per night for single occupancy; or \$80 per night for double occupancy. Delegates must save motel receipts and submit them to the Center for processing. Upon program completion, delegates will receive mileage and/or motel refunds. Reimbursement is not provided for meals, highway tolls, or other expenses incurred during the trip.

Delegates who elect to drive to the Family Education Center should be aware of the "multiple of three" rule. When a local sends more than one delegate to a session, delegates should travel in multiples of up to three per vehicle. Only one driver per local, per multiples of three, is reimbursed for mileage by the International Union.

The Walter and May Reuther UAW Family Education Center is located at 2000 Maxon Road, Onaway, MI 49765.

Please be advised of the following Walter and May Reuther UAW Family Education Center policy:

Vehicles allowed to park in the FEC must be union-made and have a vehicle identification number (VIN) beginning with 1, 2, 4, or 5 (i.e., made in the USA or Canada). VINs are located in the dashboard or door jamb of vehicles. Upon arriving at the FEC, security guards check each vehicle's VIN. If the vehicle's VIN is anything other than 1, 2, 4, or 5, parking accommodations are available in a lot located adjacent to the FEC's front gate. An FEC bus will transport those delegates to the hotel registration desk.

SPECIAL FAMILY EDUCATION CENTER (FEC) DELEGATES

The International Union will subsidize food and lodging for five delegates from each region. You should designate local unions to receive the additional financial support. The FEC delegates pay the lower registration fee of \$135.

DEADLINES

The deadline for registration is **April 18, 2024, at 4 p.m.** As we expect a full Health and Safety Conference, no late registrations will be accepted.

ELIGIBILITY

Delegate's eligibility is limited to active members of your local union, including members on layoff or strike that have been approved to attend by the local union Executive Board. No, guest or spouses are eligible to attend.

LOST TIME

The payment of lost time is the sole responsibility of the local union unless a subsidy has been authorized by the regional director.

CANCELLATIONS AND REFUNDS

Cancellations must be received no later than April 22, 2024.

Registration fees are non-refundable. Local unions should select alternates to replace delegates no later than April 22, 2024. who cancel and notify their regional office. This conference is an investment in the future of your local union.

Themes for the Week

Monday – Represent “UAW Local Pride” - wear your local union apparel

Tuesday – “Favorite Sports Team” - jersey or shirt

Wednesday – “Red Shirt”

Thursday – “Hawaiian Shirt”

Once again, we thank you for your continued support.

SF:MU:JH:sk

opeiu494afl-cio

cc: Officers
Regional Assistant Directors
Todd Brien
Paul Caucci
Nicole Current
Joe Ferro
Jim Holton
Brandon Keatts
Matt Uptmor