



## **OFFICIAL CALL TO THE 2022 VIRTUAL UAW STANDING COMMITTEES CONFERENCE December 14, 2022**

The UAW Education Department will virtually hold its annual Standing Committees Conference on December 14, 2022. The conference will be held online using Zoom.

### **Conference Program**

**Wednesday, December 14**  
10 a.m. to 4:00 p.m. ET

The Standing Committees Conference is designed for standing committees that do not have a stand-alone conference. This includes the Union Label, Consumer Affairs, Conservation & Recreation, and Constitution & Bylaws committees. This conference will consist of whole group workshops and breakouts specific to the work of each of these four committees. There will be opportunities for engagement and collaboration. Topics covered will include:

- Keys to running an effective standing committee
- UAW's core values
- Understanding the role and responsibilities of each committee
- Ideas for standing committee projects
- Creating a one-year strategic plan

### **Eligibility to Attend**

This conference is open to UAW members in good standing serving on their Union Label, Consumer Affairs, Conservation & Recreation, Constitution & Bylaws committee, or those interested in starting one of these four committees. Local unions are encouraged to register first-time delegates who have not previously attended similar programs. Capacity is limited to 150 delegates.

For the best virtual conference experience, delegates must use a computer or a tablet with a camera, not a smartphone. Connecting via phone will not allow full participation in the virtual conference experience. There will not be a dial-in option; delegates will only be able to connect via a link on a computer or tablet. Delegates will also need a stable internet connection.

There will be a 30-minute lunch break during the conference. Delegates should plan on having their lunch readily available to ensure they are back in the zoom conference room on time.

## Registration

Local unions must register their delegates in the Local Union Information System (LUIS) via this link:

Website: <https://conference.uaw.org/standingCommittee.php>

Username: **Standing2022**

Password: **2022Committee**

Registration is open from now until **November 28, 2022**.

The conference registration fee is \$20 per delegate and must be paid by local unions using ACH. This registration fee covers the cost of printing and mailing conference materials directly to participants. Local unions will pay online through LUIS by choosing the “Submit a Payment” option under the conference menu. Funds will not be withdrawn from local unions until after the region approves the delegates, a process that will take place after online registration closes on November 28, 2022.

In registering delegates for this conference, local unions must provide the personal (**non-work**) email and personal mailing address of each delegate. The conference link will be emailed to the personal email address of approved delegates, and the conference materials will be mailed to the personal address of the delegate.

## Cancellations and Refunds

Registration fees are nonrefundable because we will begin mailing conference materials immediately upon approval of delegates by the region, and the registration fee of \$20 covers the cost of printing and mailing those materials. Similarly, **registrations are not transferrable, and conference delegates are asked not to share any links. Only approved registered delegates will be admitted to the zoom conference.**

## Regional Allocations and Approval Process

Between November 29 - December 1, 2022, regions (Regional Director, Assistant Director, Regional Education Staff) will be given access to a list of their registered delegates through LUIS. Regions should then approve their delegates by December 1, 2022, to meet their respective allocation in the chart below.

Allocation								
Conference Capacity	Reg. 1	Reg. 1A	Reg. 1D	Reg. 2B	Reg. 4	Reg. 8	Reg. 9	Reg. 9A
150	18	17	17	26	25	27	7	13

The approved delegates will be notified via email on December 2, 2022, that their registration is complete. ACH will charge the local union the registration fee(s) for approved delegates, and approved delegates will be contacted with further information about the conference. Delegates who are not approved will be notified via email that the conference capacity is full, but they will be placed on a waitlist.

Attached you will find an FAQ sheet that should be shared with local unions to pass on to delegates.

In solidarity,



Ray Curry  
President  
International Union, UAW

RC:RH:kmc  
opeiu494afl-cio  
Attachment  
cc: Assistant Regional Directors  
Tim Bressler  
Todd Brien  
Ruthann Hande  
Maria Medina  
Dave Stalnaker  
Frank Stuglin